

MOS Excel Expert 2016 (Exam 77-728)

Objective Domain

1. Manage Workbook Options and Settings

- 1.1. Manage Workbooks.
- 1.2. Manage Workbook Review.

2. Apply Custom Data Formats and Layouts

- 2.1. Apply Custom Data Formats and Validation.
- 2.2. Apply Advanced Conditional Formatting and Filtering.
- 2.3. Create and Modify Custom Workbook Elements.
- 2.4. Prepare a Workbook for Internationalization

3. Create Advanced Formulas

- 3.1. Apply Functions in Formulas.
- 3.2. Look up Data by using Functions.
- 3.3. Apply Advanced Date and time Functions.
- 3.4. Perform Data Analysis and Business Intelligence.
- 3.5. Troubleshoot Formulas.

4. Create Advanced Charts and Tables

- 4.1. Create Advanced Charts.
- 4.2. Create and Manage Pivot Tables.
- 4.3. Create and Manage Pivot Charts.