

## **PROGRAM MANAGEMENT PROFESSIONAL (PgMP®) PREPARATION** **COURSE**

### **OBJECTIVE**

Program management is the process of managing several related projects, often with the intention of improving any organisation's performance. The discipline of program management requires a refined set of business and leadership skills that are vastly different from that of a project manager. However being an effective program manager still requires a firm foothold in project management as the discipline of program management is the next logical step in the career progression.

This program management course focuses on core disciplines required to deliver strategic objectives. It includes a walk through the entire life cycle of a program while facing the types of realistic challenges that are encountered in any program. The course will provide the tools and techniques for program governance, program planning, effectively managing stakeholders and ensuring that your program realises its benefits and defined objectives.

The course is designed to achieve the Project Management Professional (PgMP®) certification

### **AUDIENCE**

The Project Management Institute's (PMI's) PgMP® defines the global standard of best practices for program management professionals. As a result of attending this course, you will be equipped with the knowledge and skills to effectively navigate the program management discipline and successfully prepare for and pass the PgMP® certification exam.

### **FORMAT**

Lecture based with 3 hours of sample exam questions

### **LEARNING OBJECTIVES**

After completing this course, you should learn how to:

- ☐ identify the steps needed to complete your exam application and meet the required criteria
- ☐ prepare to pass the PMI® PgMP® certification examination
- ☐ navigate the processes and knowledge areas of The Standard for Program Management 3<sup>rd</sup> Edition
- ☐ use effective program management tools and techniques
- ☐ identify and implement best practice program management governance
- ☐ relate program delivery to business / strategic objectives
- ☐ initiate a large-scale program to implement organisational strategy
- ☐ manage, plan, execute and control a successful program consisting of multiple, related projects
- ☐ ensure the realisation of project and program benefits
- ☐ effectively manage stakeholder relationships
- ☐ report and control of programs in an effective manner that utilise best practice reporting tools
- ☐ analyse methods essential for PgMP® exam success
- ☐ align your program management experience with PgMP® terminology and definitions

### **COURSE CONTENT**

The following areas will be covered: -

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**COURSE DAY 1**

- **Topic 1: - Application and Eligibility Requirements**
- **Topic 2: - Defining Program Management and Related Concepts**
  - What are programs, portfolios and projects?
  - Relating programs, portfolios and projects
  - The five phases of the program management life cycle
  - Conducting pre-program preparations
  - Initiating the program
  - Setting up the program
  - Delivering program benefits
  - Closing the program
  - The program manager's role in delivering programs
  - Topic 2 Sample Exam
- **Topic 3: Program Management Life Cycle**
  - Program governance and the program management office
  - Program management processes
  - The stages of program management
  - Monitoring and controlling program changes
  - Topic 3 Sample Exam
- **Topic 4: Program Planning**
  - The program management plan
  - Define program goals and requirements
  - Developing a program schedule
  - Monitor and control program status
  - Topic 4 Sample Exam
- **Topic 5: Program Reporting**
  - Identify and analysing program risk
  - Effective program reporting
  - Program stakeholder management
  - Effective program auditing
  - Topic 5 Sample Exam

**COURSE DAY 2**

- **Topic 6: Program Financial Management**
  - Identify a program financial plan
  - Control program financials
  - Managing program benefits
  - Topic 6 Sample Exam
- **Topic 7: Evaluating the program**
  - Developing the Benefits Realisation Plan
  - Establishing alliances with other departments and organisations
  - Evaluating organisational capabilities
  - Requesting authorisation to proceed
  - Topic 7 Sample Exam
- **Topic 8: Executing the Program**
  - Outsourcing program components
  - Establishing program contracts
  - Procuring projects
  - Executing the appropriate program contracts
  - Motivating the program team